

**UNIVERSITY OF MISSOURI SYSTEM
HIRING AND RETENTION INCENTIVE AGREEMENT**

I, _____ (“Employee”), in consideration of the Incentive paid to me by The Curators of the University of Missouri (the “University”), hereby acknowledge and agree to the following terms:

1. The University has agreed to pay Employee a special Incentive in accordance with University Human Resources Policy HR-104 *Hiring and Retention Incentives*.

Payments shall be issued as follows:

One payment in the amount of \$ _____ to be issued on or around _____
or, Two payments each in the amount _____ for a total sum of \$ _____
to be issued on or around _____ and _____

2. In consideration of the payment of said Incentive, Employee agrees to remain employed by University during a two-year period commencing on Employee’s first date of employment, or if Employee is a current University employee, on the first date after this agreement is signed. If Employee does not remain employed by University through the end of the two-year period because Employee voluntarily resigns or is terminated by University for cause, Employee agrees the Incentive shall be returned to University in accordance with the following schedule:

| Full Months Employed | Amount Returned |
|----------------------|-----------------|
| 0-5 | 100% |
| _____ | _____ |

Any leave of absence of thirty consecutive days or more shall not be considered in determining the number

Hiring Units are responsible for obtaining authorization and submitting payments pursuant to [HR-104](#).